

**NEW DURHAM CONSERVATION COMMISSION
DRAFT MINUTES
28 JUNE 2016**

Present: Commission members Curtis Richard (Vice Chair), Mark Sullivan, Bob Craycraft (Alternate), Bill Malay (Alternate)

Others Present: Videographer Brian Nelson

Vice Chair Richard called the meeting to order at 7:04 pm and designated Mr. Craycraft and Mr. Malay to sit in as voting members.

Review of Minutes

Commission members reviewed the minutes of 31 May 2016.

Mr. Malay made a motion to approve the minutes of 31 May 2016 as prepared. Mr. Sullivan seconded the motion. The motion was unanimously approved.

Shoreland Permit By Notification – Raslavicus – Map 102/Lot 24 – 253 North Shore Road

While the Commission has no statutory authority to review Shoreland Permit applications, the Commission undertakes review to evaluate compliance with Town ordinances and regulations. Commission members reviewed a Shoreland Permit By Notification for Paul and Susan Raslavicus, for property located at 253 North Shore Road, Map 102 Lot 24. The application is to allow for the repair of an existing retaining wall, due to ice damage and erosion. Repairs will include securing the wall with masonry and rods. The wall will not be increased in length. Commission members agreed that the repair appears to have no impact to shoreland.

Mr. Craycraft made a motion to approve the Shoreland Permit By Notification for Paul and Susan Raslavicus for property located at 253 North Shore Road, Map 102 Lot 24. Mr. Sullivan seconded the motion. The motion was approved unanimously.

31 May 2016 Draft Minutes Amendment

Commission members reviewed another application as detailed in the draft minutes from 31 May 2016, and noticed a misworded sentence about the Erin Hendrick, Trustee, Wetlands Permit By Notification application.

Mr. Craycraft made a motion to approve the minutes as amended for 31 May 2016. Mr. Malay seconded the motion. The motion was unanimously approved.

Update on Wetlands Permit By Notification – Crawford Driveway Access – Map 252/Lot 76 – Tash Road

Commission members reviewed an approval letter from NH DES for Wetlands Permit By Notification for property located off Tash road, Map 252 Lot 76. This application was initially reviewed by the Commission during meeting of 26 April 2016, and found that the property did

not appear to meet the requirements of a buildable lot under the zoning ordinance due to insufficient frontage. The Commission chose to defer by not signing the application. Application called for about 7,224 square feet of wetland impacts in three locations for the proposed construction of a driveway, and involved 20,000 square feet of alteration. A wetlands permit and non-site specific permit was issued to the applicant by NH DES. Commission members felt that applicant still should not have been issued a permit. Mr. Sullivan expressed concern about the approval process with NH conservation commissions, since NH DES issued a permit for an application that the commission felt did not meet requirements. Mr. Richard asked the Commission if another party should be made aware. Mr. Craycraft volunteered to bring up the application to the next Planning Board meeting to discuss. Mr. Craycraft mentioned that the Planning Board could submit an application to petition the Wetlands Application.

Shoreland Permit By Notification – Pamela J & Andrew P Anderson – Map 113/Lot 35 – 320 South Shore Road

Commission members reviewed a Shoreland Permit By Notification for Pamela J & Andrew P Anderson, for property located at 320 South Shore Road, Map 113 Lot 35. The application is to allow for the repair of an existing retaining wall with masonry by re-mortaring stones back into wall. Commission members felt that the application does not appear to have any impact on shoreland.

Mr. Sullivan made a motion to approve the Shoreland Permit By Notification for Pamela J & Andrew P Anderson for property located at 320 South Shore Road, Map 113 Lot 35. Mr. Malay seconded the motion. The motion was approved unanimously.

Shoreland Permit By Notification – Victor E Breton, Trustee – Map 111/Lot 7 – 30 Elly Point Road

Commission members reviewed a Shoreland Permit By Notification for Victor E Breton, Trustee, for property located at 30 Elly Point Road, Map 111 Lot 7. The application is to allow for the repair of existing concrete steps that lead to the lake. Steps are deemed too unsafe. Plan is to repair existing concrete steps and remove existing granite. Commission members were confused about the application at first, but a look at the pictures attached to the application helped clarify the overall plan.

Mr. Malay made a motion to approve the Shoreland Permit By Notification for Victor E Breton, Trustee for property located at 30 Elly Point Road, Map 111 Lot 7. Mr. Sullivan seconded the motion. The motion was approved unanimously.

Master Plan – Natural Resources Section

Mr. Richard opened the discussion and asked if commission members had the chance to read over the Natural Resources section of the current Master Plan, and if there are any thoughts, suggestions, or edits. Mr. Sullivan said that it looks OK overall, but had some suggestions on the format. Mr. Sullivan felt that the wording was a little too complex and over-ambitious, and that it could probably be smaller and more realistic. Mr. Sullivan also noted that there is no mention of enforcement of rules and regulations. Mr. Craycraft concurred noting that the section could be more succinct. Mr. Malay noted that it could encourage more night sky protection and

mention the significance of greenways for natural resource protection, especially along water's edge. Mr. Craycraft said that the Planning Board will hopefully have a solid copy of the Transportation section to use as a format/template for the Natural Resources section for the Commission at the next meeting, which would in turn help make the section more concise. Mr. Craycraft said he will try to email a rough format of how the section should be laid out. Mr. Sullivan said he will review and put into the specified format and offer some suggestions.

Review of Mail

Commission members reviewed the mail. The Commission received the Forest Society and Southeast Land Trust (SELT) newsletters. The Commission also received a memo from NHACC regarding a prioritized effort to control invasive plant species in NH, and was soliciting input from the Commission or anyone interested in helping develop the statewide plan. Mr. Richard offered to forward the letter to the Milfoil & Invasive Aquatic Weed Committee to see if they are interested in finding out more information. The Commission received a copy of Mr. Charlie Berube's Appointment Oath of Office form, signed by the Board of Selectmen. Attached was a note from prior Land Use Administrator, Melissa Seamans, asking if the Commission knew if Mr. Berube was still interested in being a member of the Commission, since his term expired this year. She had attempted to contact him with no luck. Mr. Richard said he would attempt to contact Mr. Berube and see if he has any interest in being a member. The Commission received an annual membership renewal letter from SELT. Mr. Richard offered to send the letter to Town Administrator Scott Kinmond to handle paying the membership fee to continue our membership with SELT. The Commission also received a letter from DES encouraging communities to update their local groundwater and aquifer protection ordinances to protect drinking water resource areas. Mr. Craycraft said he would bring the letter up at the next Planning Board meeting to discuss.

New Hampshire Lakes Association's Lakes Congress

Mr. Sullivan stated he attended the New Hampshire Lakes Association's Lakes Congress event on June 3. He found the event to be very engaging and informative.

At 9:00pm, Mr. Richard made a motion to adjourn the meeting. Mr. Sullivan seconded the motion. The motion was unanimously approved.

Respectfully submitted,

Curtis Richard
Vice Chairman